



Logistics Note

PALU's 20th Anniversary Celebrations

Ethiopian Skylight, Addis Ababa, Ethiopia

Wednesday 8 – Saturday 10 September 2022

1 Introduction

The **Pan African Lawyers Union (PALU)**, the premier continental forum of, and for, lawyers and lawyers' associations in Africa, will be hosting, in celebration of turning 20 years on 9th September 2022, a Continental Conference where it was founded for "**The Grand Homecoming**" not only to celebrate this milestone but to reflect on our journey thus far and recognize the contributions made towards improving the quality of life of all African citizens and strengthening the legal profession. The main languages of the conference will be English and French. Simultaneous interpretations facilities would be available at both online and in-person venues. During the conference, we will reflect on how Africa has fared on the following themes, and what has been and could be the contribution of the legal profession in general, and PALU in particular: -

1. The legal profession and the economy in Africa
2. The future of the legal profession in Africa
3. The legal profession and democracy, good governance, rule of law, human and peoples' rights and peace and security in Africa
4. Strategy and planning – a 'Town Hall-style' meeting on the next 20 years of PALU

2 Conference Venue

The Continental Conference will take place at the Ethiopian Skylight Hotel, the best of Ethiopia's buzzing capital and the finest in hospitality. The hotel comprises of 373 comfortable modern rooms and suites spread over seven different types. It offers stylish city comfort in standard and premium rooms.

Ethiopian Skylight Hotel

Airport Road, Addis Ababa 1755

Telephone: +251 11681 8181

Email: reservation@ethiopiaskylighthotel.com

The hotel also boasts of 5 restaurants and bars, 24-hour in-room dining service, an outdoor swimming pool, a well-equipped gymnasium and a serenity spa. Ethiopian Skylight Hotel provides a perfect venue for



meetings, events, seminars, large conferences, cocktail events and corporate dinners, an ideal mix of categories to meet the needs of corporate and visitors to the country.

3 Accommodation & Airport Transfers

PALU 20th Anniversary celebrations' registration fees will include lunch and health breaks during the Conference, attendance to the Gala Dinner and conference materials. All other costs are at the charge of the participants (unless otherwise stated explicitly).

3.1 Accommodation

Please find below the discounted rates we have negotiated with several hotels.

Type	Ethiopian Skylight	Sapphire	Jupiter	Golden Tulip	Best Western	De Leopold
Standard (Single Occupancy)	\$ 118	\$ 50	\$ 70	\$ 90	\$ 60	\$ 50
Deluxe (Single Occupancy)	\$ 144	\$ 55	\$ 70	\$ 90	\$ 60	\$ 60

When contacting the hotels, mention PALU's Conference to enjoy the negotiated, discounted rate. In case of difficulties, kindly contact Esther Mnaro at emnaro@lawyersofafrica.org or at +255 742 189 875.

3.2 Airport Transfers

Airport transfers can easily be arranged with the selected hotels, as this is the normal practice in Ethiopia. While taxis can also be arranged at the airport, upon arrival, we encourage participants to liaise in advance with their selected hotel to secure this service.

4 Visas

4.1 Conference Visa

Conference visa is issued to those who wish to visit Ethiopia for international conferences provided that they have an invitation to the conference, seminar or workshop being organized in Ethiopia by an organisation based in Ethiopia. This is the visa type you should apply for on the immigration website, which is accessible [here](#).

The conference visa validity is for 30 days, for a single entry, from the intended date of entry to Ethiopia.



We have organised for participants to secure a support letter from the Ministry of Justice so that visas can be issued at the airport at the time of your arrival. The Ethiopian Federal Advocates Association (EFAA), our local partner, will also prepare a letter in support.

To benefit from this offer, we need the scanned copy of your passport, in colour, valid for at least six months from the intended entry date to Ethiopia.

4.2 *Visa-free entry*

The Federal Democratic Republic of Ethiopia grants visa-free entry to nationals of the Republic of Djibouti and Republic of Kenya.

5 Health

5.1 *COVID-19 Requirement*

Ethiopia has additional entry requirements in response to Covid 19 and all international travellers should be up to date with their vaccines and certificates. Travelers without a certificate of full vaccination must present a negative PCR test before boarding a flight. The test must be one of the following:

- PCR test taken at most 72 hours before departure from the first embarkation point
- Rapid antigen test taken at most 24 hours before departure from first embarkation point
- Covid 19 recovery certificate issued at most 90 days before arrival

Travelers with a Covid 19 certificate showing they were fully vaccinated at least 14 days before arrival do not need a pre-arrival test. Accepted vaccines are:

- | | | |
|---------------|--------------------|-------------|
| • AstraZeneca | • Moderna | • Sinopharm |
| • Janssen | • Pfizer- BioNTech | • Sinovac |

Further information about entry and travel restrictions for Ethiopia regarding Covid 19, click [here](#).

5.2 *Other Vaccines*

Vaccines for Hepatitis A & B are recommended for unvaccinated travellers of all ages to Ethiopia. Other routine vaccines are also recommended (For more information click [here](#)), as per below:

- | | | |
|--------------------------|-------------------|------------|
| • Chickenpox (varicella) | • Flu (Influenza) | • Polio |
| | | • Shingles |



- Diphtheria-Tetanus-Pertussis
- Measles-Mumps-Rubella (MMR)
- Yellow Fever

6 Weather

Ethiopia in September is experiencing low temperatures of 10°C and high of 21°C, with many days of rain as the country is likely to expect an average of 15 to 22 days of rain during the month. We strongly suggest you carry appropriate clothing. For more information, click [here](#).

7 Currency

The currency of Ethiopia is known as **the Birr** (ETB). The preferred exchange currency is US Dollars, which travellers are recommended to carry, although Euros can also be easily exchanged. To avoid any issues, notes dating from 2006 onwards should be used as some places may be reluctant to accept older notes. Except in hotels, card payments are not widely accepted. Although many major towns and cities have ATMs, travellers should bring currency to exchange in case cash is not available.

The approximate exchange rates for the Us Dollar 52.5 ETB. For further information on currency, money and travel costs, in Ethiopia, click [here](#).

8 Electricity

Ethiopia operates at a standard voltage of 220V and the frequency is 50 Hz. You can use your electric appliances in Ethiopia, if the standard voltage in your country is in between 220-240 V (as in the UK, Europe, Australia and most of Asia and Africa. If the standard voltage in your country is in the range of 100V – 127V (as in the US, Canada and most South American countries), you need a voltage converter in Ethiopia. You can also consider a combined power plug adapter/voltage converter. **Ethiopia** uses power plugs and sockets of type **C, E, F** and **L**, as per below. For more information on electricity voltage and plugs in Ethiopia, click [here](#).



Type C is also known as the standard Euro plug. This socket also works with Plug E and F

Type E is of the French origin. This socket also works with plug C and F if it has an additional pinhole.



Type F is also known as Schuko. It also works with plug C and E

Type L is of Italian origin. This socket also works with plug C

9 SECURITY

Addis Ababa is a safe city; violent and serious crimes are at a lower rate. However, visitors should take sensible precautions to protect themselves and their belongings. Where possible, avoid carrying all your important documents, huge sums of money, passport and other valuables in the same bag.

Keep valuables in a secure place, and a good recommendation is only to carry enough cash for your immediate requirements and only one credit or bank card. Keep your belongings under your supervision. For further information on security and safety in Ethiopia, click [here](#).

10 PALU Contact Persons

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We look forward to welcoming you to Addis Ababa, Ethiopia.